



eClerks Alert Help Guide/FAQ's

eClerks Alert

eClerks Alert is a free service provided by the Louisiana Clerks Remote Access Authority (LCRAA) that enables you to monitor recently recorded Land Records in your name. After signing up for the service, you will be notified if any record filed within the last 14 days meets the criteria configured in your profile. Notifications are handled on a scheduled basis. If a match is found based on your configuration, an alert will be sent to you during business working hours.

Getting Started with eClerks Alert:

If you currently have an eClerks LA account, simply login to your account and navigate to your profile settings:

Home About LCRAA Need Help? LOG OUT

Hello Emily White!

Welcome to eClerks LA

Providing options to do business with the Louisiana Clerks of Court

Statewide Portal

FREE - Quickly locate Land Records, Marriage Licenses, and Civil Information.

Search

Parish Search

Purchase subscriptions, search records, view and print images of documents.

Select a Parish

Go to Search

LCRAA eBulletin Board

Find the latest parish notices, scheduled meetings, and holiday calendar here.

Visit

Sign Up for eClerks Alert

Personalized monitoring for Land Records across Louisiana parishes.

Manage

eRecording

eRecord documents directly with participating parishes.

Select a Parish

Go to eRecording

eFiling

Open court cases and e-file documents to courts at anytime from anywhere.

Select a Parish

Go to eFiling

Marriage Application

Using this process helps expedite your marriage application.

Select a Parish

Go to Application

Criminal Search

Search for Criminal Records across Louisiana parishes.

Coming Soon

Otherwise, navigate to eClerksLA.com, and click the Manage button under Sign Up for eClerks Alert. This will take you to the login screen where you will see a link to Register as a New User.

Home About LCRAA Need Help?

email address password LOGIN

Log in

Use your eClerks LA account to log in.

Email

Password

Remember me?

Log in

[Forgot your password?](#)

[Register as a new user](#)

Thank you for visiting eClerks LA,
-- LCRAA Support Team

- From the left menu, click on eClerks Alert. This will take you to the configuration settings.
- Opt-In: By default, you will not be opted into the service. You will need to select “Yes, I would like to use the service”.
- Notification Types: Email, Text Message, or both.
- Names to Monitor: Enter up to 5 names to monitor (see FAQ’s for tips).
- Parishes to Monitor: Select all 64 parishes or whichever of the 64 you choose.
- Click Save.



According to the FBI, property fraud is one of the fastest growing white-collar crimes committed in the United States.

Manage your eClerks LA account

Review/Update your account settings

[Profile](#)

[Password](#)

[Two-factor authentication](#)

[Personal data](#)

[Payment methods](#)

[Subscription history](#)

[Purchase history](#)

eClerks alert

eClerks Alert

Your account provides the capability to be notified whenever a Land Record is created/modified that matches your specified criteria. This page allows you to optionally setup your search criteria and to choose the type of notification to receive when a potential match is found.

Helpful Tip Be sure to check out the [eClerks Alert Getting Started Guide](#) for configuration tricks!

Notice: please review and accept the terms for the [eClerks Alert](#) service prior to use.

I accept the terms for the eClerks Alert service.

Choose to opt into the eClerks Alert service: last saved: Monday, June 26, 2023 2:38 PM

Yes, I would like to use the service.

Choose to opt out of the eClerks Alert service:

Yes, I would like to cancel this service.

Choose your notification type(s): If the following information is incorrect, [please update your profile](#).

Email

Text Message (message and data rates may apply)

Names to monitor within the recently recorded Land Records:

Names entered will have restrictions based on the following criteria

- Maximum of 5 names to be monitored per account
- First Name: required, minimum of 1 character
- Last Name: required, minimum of 2 characters

First name 1

Last name 1

First name 2

Last name 2

First name 3

Last name 3

First name 4

Last name 4

First name 5

Last name 5

Parishes to monitor within the recently recorded Land Records:

[Save](#)

eClerks Alert history					
Date Initiated	Notified by Email	Notified by Sms	Description	Actions	
6/29/23	6/29/23	6/29/23	["East Carroll: 95908"]	Open Detail	

eClerks Alert Detail

A history of alerts will be kept in your profile. You can click the open detail action to view more information regarding the alert.

- File Date
- Doc Set
- Type
- Number (instrument or document number)
- Party 1 (grantor, vendor)
- Party 2 (grantee, vendee)
- Document Type
- Description
- Parish

eClerks Alert Detail

Review notifications [return to eClerks Alert history](#)

The following 1 record(s) matched your eClerks Alert notification criteria and was found on 6/29/23. Tap or click a row to preview.

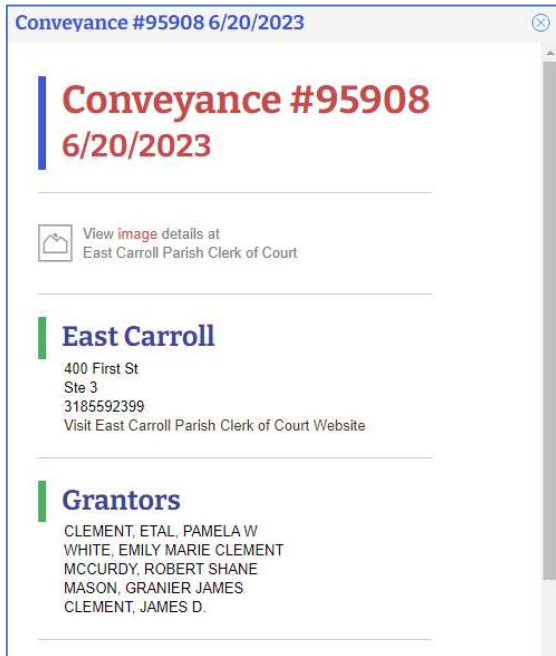
eClerks Alert Notifications

Date	Doc Set	Type	Number	Party 1	Party 2	Doc Type	Description	Parish
06/20/2023	Land	Conv	95908	CLEMENT, ETAL, P... WHITE, EMILY MA... MCCURDY, ROBER... ₂	PATTERN POWER ...	MISCELLANEOUS		East Carroll

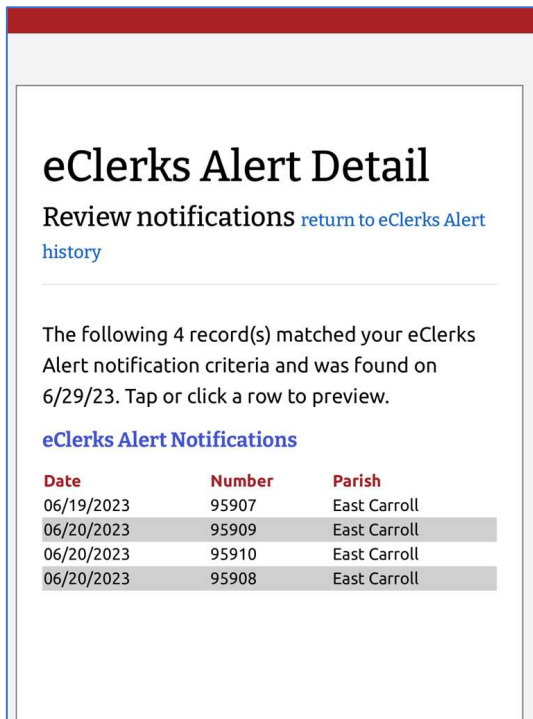


In 2021, the FBI found over 11,000 cases of real estate fraud in the U.S.

Clicking on the record will show you a preview of the filing and also a link to the clerk's office to view details about the filing. You can also purchase a subscription to the parish's Land Records through eClerksLA.com and view the filing!



You can also view the eClerks Alert detail from your mobile device by following the link from your SMS notification:



Tapping the row will show you the same detail as the desktop site.

eClerks Alert – Frequently Asked Questions (FAQ’s)

Is there a fee to subscribe to eClerks Alerts?

eClerks Alert is a free service. All you need to do is create a free account on <https://eclerksla.com>. If you choose SMS alerts, message or data rates may apply.

What if I don’t own property? Can I still sign up to receive alerts?

Absolutely! Once you register and configure any names, you will receive a notification by text or email when a document is recorded in any of the parishes you selected with that name.

Are there name restrictions to be aware of?

Names entered will have checks to ensure the following:

- A maximum of 5 names can be monitored per eClerks LA account.
- First Name: (Begins with Search) - this is a required field and must have a minimum of 1 character.
- Last Name: (Exact Search) - this is a required field and must have a minimum of 2 characters.

My first name has many spelling variations. How would eClerks Alert find it? (Begins with Search)

To receive a wider range of search results, we recommend that you use the least amount of characters as possible in your first name configuration. For example, entering “Ed” will return results for “Ed”, “Eddie”, “Eddy” and “Edward”.

For last name criteria, how would eClerks Alert find it? (Exact Search)

To narrow down search results, we are enforcing an exact search/match for any last name provided. This will help avoid confusion and unnecessary matches when combined with the provided first name.

Is it possible that I will receive notifications for someone else if I have a common name?

Yes, it is possible. The notification will let you know which parish the document was recorded in and information about the document, with a link to the statewide portal. You can also use eClerks LA Parish Search to find out further information about the document.

When will I be notified when a match is found based on my name criteria?

The eClerks Alert service runs every day to review the previous day's records as provided from the parish Clerk of Court offices. Once the review has completed, eClerks Alert will notify users of found matches during daytime hours. Normally, notifications found will be scheduled to be sent as early as 8:00 AM (CST). If maintenance is being run during this time, notifications will be sent as soon as possible following the maintenance window.

How do I edit or cancel my subscription to eClerks Alert?

You can simply reply CANCEL to the text message you received when you opted in to the service, or you can choose to opt out of the service in your profile settings:

Choose to opt out of the eClerks Alert service:

Yes, I would like to cancel this service.